

HOSA Chapter Meeting/Evaluation Form

_____ Date of Meeting _____ Time _____ Place of Meeting _____

Presiding Officer: _____ Creed led by: _____

Members absent: _____

Guests: _____

Roll/minutes by: _____ Approved Yes No

Treasurer's Report by: _____ Balance: \$ _____

Unfinished Business: _____

Committee Reports: _____

(1) Committee Summary _____ Reporter _____

(2) Committee Summary _____ Reporter _____

(3) Committee Summary _____ Reporter _____

Other Unfinished Business _____

New Business: _____

Motions: _____

(1) Motion by: _____ Seconded by: _____
Motion: _____
Vote: _____ Passed _____ Failed

(2) Motion by: _____ Seconded by: _____
Motion: _____
Vote: _____ Passed _____ Failed

