

## HIPE ATTACHMENT 5-2 SAMPLE LETTER

*(Sample Letter from a Superintendent, Principal, CEO, Hospital Administrator, Organization/Association President, or whomever seems appropriate for your organization membership)*

Date

Dear (Health Science/Careers/Occupations Educator or Health Care Professional, etc.),

Healthcare and education partners will be celebrating the third annual *Discover the HIPE* Week, October 10-14, 2005. As we all face a crisis in accessing quality health care it is important that we seek new ways of building a well-qualified workforce to ensure the healthcare needs of the population are met. The National Consortium on Health Science and Technology Education of which (your agency or association) is a member (or \_\_\_\_\_ has partnered) is sponsoring this important event in order to highlight the value of Healthcare In Partnership with Education.

*Discover the HIPE* Week offers an opportunity for those preparing the future healthcare workforce to encourage and increase partnership building with healthcare professionals and employees. These partnerships are intended to ensure that students, early on in their education, are made aware of the many careers available, the education requirements for these various careers, and the benefits that can be derived from working in health care. Through this awareness students learn that their individual interests and aptitudes may adapt well to employment in health care.

Different events that will be taking place throughout *Discover the HIPE* Week will bring healthcare professionals to the school site to engage students in a variety of awareness activities connected with their coursework. Conversely, faculty from local elementary, middle and high schools, and postsecondary schools will be participating in events and activities taking place at a variety of healthcare facilities to become better acquainted with the most current processes and procedures taking place for providing health care.

\_\_\_\_\_ is pleased to be a sponsoring member of this event and encourages your participation. A number of sample activities in which you may want to participate along with an announcement and other celebratory materials are available to download at no cost from the NCHSTE web site, [www.nchste.org](http://www.nchste.org). For more information contact the NCHSTE headquarters office by web site or phone 517-347-3332.

Sincerely,