

Affiliation Process

The HOSA, Inc. Board of Directors passed a motion at the 2005 Board Meeting to make 2005-06 affiliation 100% online. The online computerized system has been enhanced to expedite the automation of the affiliation process using the Internet. The HOSA, Inc. Board of Directors requested the collection of additional information for membership to use in building an alumni database for future mailings and HOSA promotional activities. Therefore, it is vitally important that ALL information on the Affiliation Application be completed, WHICH INCLUDES THE HOME ADDRESS OF ALL MEMBERS, to build the national database with the same information collected in HOSA's internet system. Through online affiliation, chapters are able to take full advantage of HOSA membership. The online system allows chapter advisors the ability to view their affiliated HOSA members, print invoices, print membership rosters, register for the National Leadership Conference and much more. If you have any questions or challenges during this process, please call National HOSA for assistance.

Internet Affiliation Instructions

1. The first step in using the online affiliation system is to call your HOSA State Advisor or National HOSA Headquarters, to request the password for access to the affiliation system. If you used the Internet to affiliate last year, your password will be the same for this year.
2. Once you have your national charter number and password, go to the HOSA website at <http://www.hosa.org>. Click on Advisor Services, then, Chapter Affiliation. The first screen you see will contain instructions and the link, "Click here to proceed". You will then be asked for your national charter number and password. Enter the information and begin the on-line affiliation process.
3. After successfully logging in, you should reach the main menu. To access instructions for online affiliation, please click on the first link in the main menu. It is recommended that you review the instructions if you are unfamiliar with the online affiliation system.