Purpose
To encourage HOSA members to improve their skills in speaking and their ability to organize and present facts (or information) about a topic which is related to a specific theme.

Description
Competitors shall develop a speech related to a selected international topic. The topic for the year will be announced at the conclusion of the previous International Leadership Conference (ILC) in June.

2018 - 2019 Topic: Define Your Purpose

Dress Code
Competitors must be in official HOSA uniform or in proper business attire. Bonus points will be awarded for proper dress.

Eligibility
In order to participate in this event, the competitor must meet all of the following requirements:

- MUST be classified under the provision of the 2004 reauthorized Individuals with Disabilities Education Act (IDEA).
- Submit a completed STUDENT ELIGIBILITY AND ACCOMMODATION FORM found on page 6 of the guidelines by the state-published deadline.

Rules and Procedures
1. Competitors in this event must be active members of HOSA–Future Health Professionals, in good standing in the division in which they are registered to compete (Middle School or Secondary).

2. Competitors must be familiar with and adhere to the “General Rules and Regulations of the HOSA Competitive Events Program (GRR).”

3. All competitors shall report to the site of the event at the time designated for the event orientation. At ILC, photo ID must be presented prior to competing. The competitors will return at their appointed time and shall be introduced by name, in accordance with GRR #56, to the judges.

4. Use of index card notes during the speech is permitted. Electronic notecards (on a tablet, smart phone, laptop, etc.) are permitted, but may not be shown to judges.

5. The prepared speech shall be a maximum of five (5) minutes in length.

6. The timekeeper shall present a flash card advising the competitor when there is one (1) minute remaining. The competitor will be stopped when the five minutes are up and be dismissed, allowing the judges two (2) minutes to complete the rating sheet.

7. All competitors shall speak on the same announced topic.
8. Props may NOT be used.

9. In the event of a tie, a tie breaker will be determined by the areas on the rating sheet section(s) with the highest point value in descending order.

10. There will be no microphones used for this event.

**Uploading to STEM Premier**

The competitor must create a profile on STEM Premier, an online platform that showcases talent and skills and brings students, colleges, companies, and possibilities together. Competitors will create their online profile by visiting – **www.stempremier.com/hosa**

A. The main purpose for the partnership with STEM Premier is two-fold: (1) to provide the HOSA member with a permanent, professional online portfolio to share with universities and future employers and (2) to obtain valuable analytical membership data for HOSA, including demographic, academic, and career interest information. Entities, outside of HOSA, CANNOT access this information without explicit member permission.

B. Competitors must create a profile and upload a .pdf of their Student Eligibility form to the Speaking Skills competitive event opportunity on STEM Premier. Detailed instructions for doing this are in step f below or available at [www.hosa.org/STEMPremier](http://www.hosa.org/STEMPremier)

C. The size limit for any files uploaded to STEM Premier is 2.5 MB. To avoid an upload error, please be sure to save your .pdf as a compressed file or reduce the size of your embedded images. For instructions on how to do this, please visit: [http://www.hosa.org/filesize](http://www.hosa.org/filesize).

D. Competitors only need to upload their Student Eligibility form once to STEM Premier. This ONE upload will be sufficient all three levels (regional, state, ILC) of competition.

E. Please check with your state advisor to determine requirements and due dates for the eligibility form at the regional or state conference. The deadline for the International Leadership Conference is May 15, 2019.

F. STEM Premier Instructions

1. Join STEM Premier-
   a. Go to [www.stempremier.com/hosa](http://www.stempremier.com/hosa)
   b. Click the “Start Your Free Profile” button and create your account
   c. Add HOSA to your profile
      i. Click the white “Profile” tab at the top left of the screen
      ii. Click the blue “Edit Profile” button at the top right of the screen (underneath where your profile picture is located)
      iii. Select “Associations” from the bar on the left side of the screen
      iv. Search for and add “HOSA-Future Health Professionals”

2. Search for HOSA Competitive Event-
   a. Select “Opportunities” at the top of your screen when logged in
   b. In the “Organization Name” search box type in “HOSA”; wait for the list of pre-populated organizations to appear, and then select your state association from the drop-down box (Example HOSA-Future Health Professionals | California). Click the blue “Search” box.
   c. Select your competitive event from the list that appears to the right. Make sure that you have selected the proper state!

3. Submit Materials and Apply for Competitive Event-
   a. Follow the steps and provide required information for your event
   b. Click “Apply Now” when ready to submit
c. You have until the state deadline (contact state advisor) or ILC deadline (May 15, 2019) to change any content and re-upload your submissions. The material in STEM Premier as of May 15, 2019 is considered final for ILC.
d. To edit your submission-
i. Click the profile picture on the top right of your screen in STEM Premier.
ii. Click “My Opportunities” and select your event.
iii. Follow the instructions for editing your submission

<table>
<thead>
<tr>
<th>Competitors Must Provide</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Eligibility form (submitted to STEM Premier by state deadline)</td>
</tr>
<tr>
<td>☐ Photo ID</td>
</tr>
<tr>
<td>☐ Event guidelines (orientation)</td>
</tr>
<tr>
<td>☐ Watch with second hand (optional)</td>
</tr>
<tr>
<td>☐ Paper or electronic notes (optional)</td>
</tr>
</tbody>
</table>

FOR SPECIFICS ON EVENT MANAGEMENT SEE MANAGING COMPETITIVE EVENTS

Required Personnel

☐ One Event Manager
☐ One QA to provide quality assurance for the event by ensuring that the guidelines are followed and all event documents are complete.
☐ One Section Leader per section
☐ One Timekeeper per section
☐ Two to three Judges per section
☐ One-two event assistants per section

Facilities, Equipment and Materials (Per Section)

☐ Competitive event room with lectern, desk chairs or table and chairs for judges. (see HOSA Room Set)
☐ Competitor list for check-in
☐ Event topic card-one per judge
☐ Rating sheets – one per judge per competitor
☐ Evaluation Forms – competitor, judge, and personnel
☐ #2 lead pencils (for judges & evaluations)
☐ Stopwatch
☐ Flash card for 1 minute remaining
☐ Clipboards for evaluations (optional)
☐ Copy of guidelines for judges
☐ Hand Sanitizer (alcohol based handrub)
☐ List of competitors who have uploaded materials to STEM Premier by deadline.
Event Flow Chart

Competitors create profile on STEM Premier and upload Eligibility form by state published deadline

Competitors attend required Orientation

Competitors report at appointed time to deliver speech, maximum of 5 minutes in length.

Judges complete rating sheet and scores are totaled to determine the final results. If there are multiple sections, the computer is used to mathematically compensate for the differences among judges and fairly determine the final standings.
**SPEAKING SKILLS**

**JUDGE’S RATING SHEET**

Section # _____________________________  Division: ________ MS ________ SS

Competitor # __________________________  Judge’s Signature _________________________

<table>
<thead>
<tr>
<th>Items Evaluated</th>
<th>Points Possible</th>
<th>Points Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No partial points are given in Section A. All four items must be completed to receive 40 points. If any portion is missing, Section A is scored a 0.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A. Points for following guidelines</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Speech does not exceed 5 minutes</td>
<td>40</td>
<td>0</td>
</tr>
<tr>
<td>☐ Props are not used</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Nothing shown to judges</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Speech is on annual topic</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>B. Content</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Appropriate to the Conference Theme</td>
<td>10 8 6 4 2 0</td>
<td></td>
</tr>
<tr>
<td>Coverage of Topic</td>
<td>10 8 6 4 2 0</td>
<td></td>
</tr>
<tr>
<td>Clear focus and point of view</td>
<td>10 8 6 4 2 0</td>
<td></td>
</tr>
<tr>
<td>Impact – strong and meaningful message</td>
<td>5 4 3 2 1 0</td>
<td></td>
</tr>
<tr>
<td><strong>C. Organization</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Opening</td>
<td>10 8 6 4 2 0</td>
<td></td>
</tr>
<tr>
<td>Cohesion of Body of Speech</td>
<td>10 8 6 4 2 0</td>
<td></td>
</tr>
<tr>
<td>Closing</td>
<td>10 8 6 4 2 0</td>
<td></td>
</tr>
<tr>
<td><strong>D. Delivery</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voice (pitch, tempo, quality)</td>
<td>10 8 6 4 2 0</td>
<td></td>
</tr>
<tr>
<td>Stage Presence</td>
<td>10 8 6 4 2 0</td>
<td></td>
</tr>
<tr>
<td>(Appearance, poise, posture, eye contact)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diction* and Pronunciation**</td>
<td>5 4 3 2 1 0</td>
<td></td>
</tr>
<tr>
<td>Grammar</td>
<td>5 4 3 2 1 0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td>135</td>
<td>0</td>
</tr>
</tbody>
</table>

* Definition of Diction – Choice of words especially with regard to correctness, clearness, and effectiveness.

** Definition of Pronunciation – Act or manner of uttering officially

If the competitor does not get the Student Eligibility and Accommodation Form completed by the deadline (SLC conference due date), then the student competitor will be allowed to compete but will receive 35 penalty points. Points will be deducted in Tabulations.
Speaking Skills
STUDENT ELIGIBILITY and ACCOMMODATION FORM REQUESTED

This form **MUST** be completed to provide student eligibility and accommodations for competition. **If the student competitor listed on this form does not get the form completed by the deadline (SLC conference due date), then the student competitor will be allowed to compete but will receive 35 penalty points. Points will be deducted in Tabulations.**

Please read this document in its entirety for instructions!

The purpose of this form is as follows:

1. to confirm a student’s eligibility for this event
2. to allow the student to request accommodation in this event
3. The “Accommodations Provided at SLC” form (found on the following page) is to confirm what reasonable accommodation was provided at the state/chartered association level (if a student advances to the ILC, the accommodation provided at the state/chartered association level is what will be provided at ILC, within reason).

Student Name: _____________________________________________________________

Chapter: _____________________________ State _____________________________

**Competitor’s Responsibility:** The competitor is responsible for completing Sections 1 and 2 of this form and then uploading it to STEM Premier prior to the published deadline for SLC.

**SECTION 1: Student Eligibility**

- A School Official and Chapter Advisor **MUST** sign below to verify the named student on this form is classified under the provision of the 2004 reauthorized Individuals with Disabilities Education Act (IDEA). (Students classified under Section 504 are NOT eligible to compete in this event.)
- **DO NOT** send the actual IEP or other documentation. For purposes of this competition, only this completed form is needed as verification of eligibility for this event.

School Official* Signature: _________________________________________________

*Exceptional children (special education) teacher, guidance counselor, or principal (circle one)

Chapter Advisor Signature: ________________________________________________

**SECTION 2: Accommodation Requested**

- A School Official or Chapter Advisor completes this section
- Based on the student’s IEP, what, if any, accommodation is being requested for the student to compete in this event? If none, please write “none.”
- Additional time is **NOT** considered a reasonable accommodation for this event.

**SUBMISSION PROCESS for Regional and State/Chartered Association Level:**

Once Section 1 and Section 2 are completed, the Competitor must submit this form prior to the State Published Deadline. The form is submitted via STEM Premier by following the instructions found on page 2-3 of these Speaking Skills guidelines.
Speaking Skills

ACCOMMODATIONS PROVIDED AT STATE CONFERENCE

State / Chartered Association: ____________________________________________________________

State Advisor’s Responsibility: The State Advisor is responsible for submitting this entire completed
form to HOSA by midnight Eastern Standard Time on May 15, 2019. The form will be submitted via the
ILC Special Activity online form. If you did not have competitors in this event at your state conference,
write “none” across the form and submit it. One form for each of the four special needs events (LSS, IS,
PC, and SS) will be required.

Process:
- The State HOSA Advisor will be able to view individual student eligibility forms submitted from
competitors for the regional/state conference in STEM Premier.
- The state should implement a state-level process for determining what requested accommodations
(from SECTION 2 above) will or will not be provided at state conference(s).
- The State HOSA Advisor or other Competitive Event leader from the state/chartered association
level, who is familiar with the details of the event, completes this form.
  - Ideally this form will be completed on-site, during competition, so as to provide an
    accurate record of what accommodation was given to each competitor in this event.
  - List ALL competitors registered for this event at your state conference (make copies of
    this page as needed)
- What accommodation WAS ACTUALLY PROVIDED at the state conference? Please be specific
and explain. If nothing different was done for this competitor, please write, "none."

<table>
<thead>
<tr>
<th>Competitor Name &amp; School</th>
<th>Accommodation Provided at SLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Doe – ABC High School</td>
<td>None</td>
</tr>
<tr>
<td>Jane Doe – DEF Career Center</td>
<td>Clarified directions for competitor when asked</td>
</tr>
</tbody>
</table>

For competition at the ILC, HOSA will provide the same accommodations that were provided at the
state/chartered association level, within reason.

State Advisor Signature  ____________________________________________________________