

# Speaking Skills

## ***New for 2018 - 2019***

*For ILC, appointment times WILL NOT be distributed in hard copy to each competitor; appointment times will be posted on the HOSA App, HOSA website, and at CE Headquarters. Editorial updates and clarifications have been made to guidelines. At ILC, [photo ID](#) must be presented prior to competing. The eligibility form has been updated.*

**Purpose** To encourage HOSA members to improve their skills in speaking and their ability to organize and present facts (or information) about a topic which is related to a specific theme.

**Description** Competitors shall develop a speech related to a selected international topic. The topic for the year will be announced at the conclusion of the previous International Leadership Conference (ILC) in June.

### **2018 - 2019 Topic: *Define Your Purpose***

**Dress Code** Competitors must be in official HOSA uniform or in proper business attire. Bonus points will be awarded for [proper dress](#).

**Eligibility** In order to participate in this event, the competitor must meet all of the following requirements:

- MUST be classified under the provision of the 2004 reauthorized Individuals with Disabilities Education Act (IDEA).
- Submit a completed STUDENT ELIGIBILITY AND ACCOMODATION FORM found on page 6 of the guidelines by the state-published deadline.

- Rules and Procedures**
1. Competitors in this event must be active members of HOSA–Future Health Professionals, in good standing in the division in which they are registered to compete (Middle School or Secondary).
  2. Competitors must be familiar with and adhere to the [“General Rules and Regulations of the HOSA Competitive Events Program \(GRR\).”](#)
  3. All competitors shall report to the site of the event at the time designated for the event orientation. At ILC, [photo ID](#) must be presented prior to competing. The competitors will return at their appointed time and shall be introduced by name, in accordance with [GRR #56](#), to the judges.
  4. Use of index card notes during the speech is permitted. Electronic notecards (on a tablet, smart phone, laptop, etc.) are permitted, but may not be shown to judges.
  5. The prepared speech shall be a maximum of **five (5) minutes** in length.
  6. The timekeeper shall present a flash card advising the competitor when there is one (1) minute remaining. The competitor will be stopped when the five minutes are up and be dismissed, allowing the judges two (2) minutes to complete the rating sheet.
  7. All competitors shall speak on the same announced topic.

8. Props may NOT be used.
9. In the event of a tie, a tie breaker will be determined by the areas on the rating sheet section(s) with the highest point value in descending order.
10. There will be no microphones used for this event.

### Uploading to STEM Premier

The competitor must create a profile on STEM Premier, an online platform that showcases talent and skills and brings students, colleges, companies, and possibilities together.

Competitors will create their online profile by-visiting – [www.stempremier.com/hosa](http://www.stempremier.com/hosa)

- A. The main purpose for the partnership with STEM Premier is two-fold: (1) to provide the HOSA member with a permanent, professional online portfolio to share with universities and future employers and (2) to obtain valuable analytical membership data for HOSA, including demographic, academic, and career interest information. Entities, outside of HOSA, CANNOT access this information without explicit member permission.
- B. Competitors must create a profile and upload a .pdf of their Student Eligibility form to the **Speaking Skills** competitive event opportunity on STEM Premier. Detailed instructions for doing this are in step f below or available at [www.hosa.org/STEMPremier](http://www.hosa.org/STEMPremier)
- C. The size limit for any files uploaded to STEM Premier is 2.5 MB. To avoid an upload error, please be sure to save your .pdf as a compressed file or reduce the size of your embedded images. For instructions on how to do this, please visit: <http://www.hosa.org/filesize>.
- D. Competitors only need to upload their Student Eligibility form once to STEM Premier. This ONE upload will be sufficient all three levels (regional, state, ILC) of competition.
- E. Please check with your state advisor to determine requirements and due dates for the eligibility form at the regional or state conference. The deadline for the International Leadership Conference is May 15, 2019.
- F. STEM Premier Instructions
  1. Join STEM Premier-
    - a. Go to [www.stempremier.com/hosa](http://www.stempremier.com/hosa)
    - b. Click the “Start Your Free Profile” button and create your account
    - c. Add HOSA to your profile
      - i. Click the white “Profile” tab at the top left of the screen
      - ii. Click the blue “Edit Profile” button at the top right of the screen (underneath where your profile picture is located)
      - iii. Select “Associations” from the bar on the left side of the screen
      - iv. Search for and add “HOSA-Future Health Professionals”
  2. Search for HOSA Competitive Event-
    - a. Select “Opportunities” at the top of your screen when logged in
    - b. In the “Organization Name” search box type in “HOSA”; wait for the list of pre-populated organizations to appear, and then select your state association from the drop-down box (Example HOSA-Future Health Professionals | California). Click the blue “Search” box.
    - c. Select your competitive event from the list that appears to the right. Make sure that you have selected the proper state!
  3. Submit Materials and Apply for Competitive Event-
    - a. Follow the steps and provide required information for your event
    - b. Click “Apply Now” when ready to submit

- c. You have until the state deadline (contact state advisor) or ILC deadline (May 15, 2019) to change any content and re-upload your submissions. The material in STEM Premier as of May 15, 2019 is considered final for ILC.
- d. To edit your submission-
  - i. Click the profile picture on the top right of your screen in STEM Premier.
  - ii. Click “My Opportunities” and select your event.
  - iii. Follow the instructions for editing your submission

**Competitors Must Provide**

- Eligibility form (submitted to STEM Premier by state deadline)
- [Photo ID](#)
- Event guidelines (orientation)
- Watch with second hand (optional)
- Paper or electronic notes (optional)

**FOR SPECIFICS ON EVENT MANAGEMENT SEE [MANAGING COMPETITIVE EVENTS](#)**

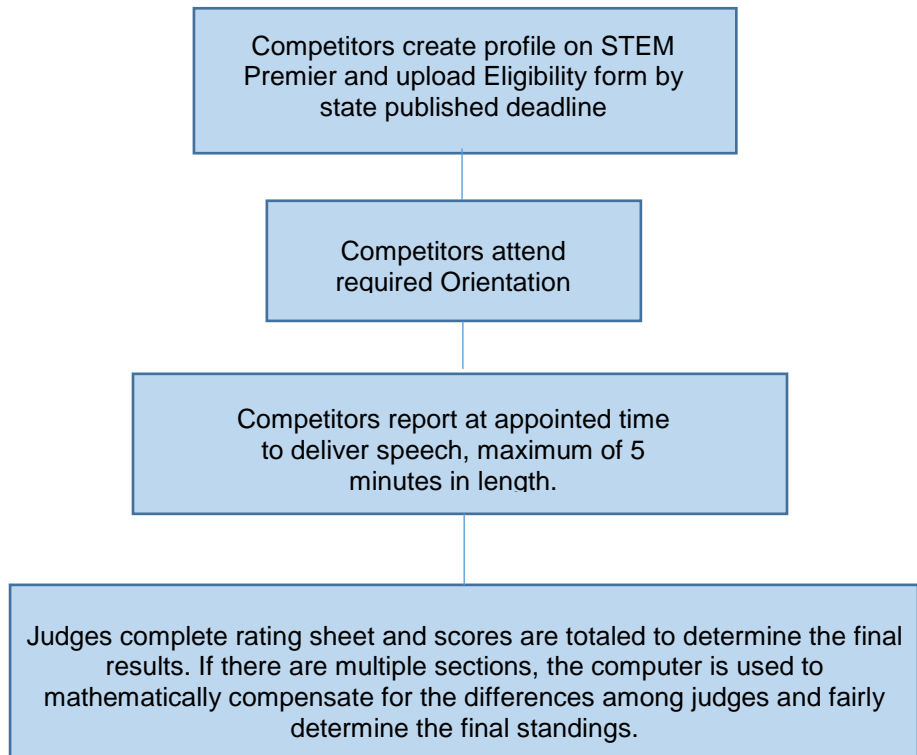
**Required Personnel**

- One Event Manager
- One QA to provide quality assurance for the event by ensuring that the guidelines are followed and all event documents are complete.
- One Section Leader per section
- One Timekeeper per section
- Two to three Judges per section
- One-two event assistants per section

**Facilities, Equipment and Materials (Per Section)**

- Competitive event room with lectern, desk chairs or table and chairs for judges. (see [HOSA Room Set](#))
- Competitor list for check-in
- Event topic card-one per judge
- Rating sheets – one per judge per competitor
- Evaluation Forms – competitor, judge, and personnel
- #2 lead pencils (for judges & evaluations)
- Stopwatch
- Flash card for 1 minute remaining
- Clipboards for evaluations (optional)
- Copy of guidelines for judges
- Hand Sanitizer (alcohol based handrub)
- List of competitors who have uploaded materials to STEM Premier by deadline.

## Event Flow Chart



# SPEAKING SKILLS JUDGE'S RATING SHEET

Section # \_\_\_\_\_

Division: \_\_\_\_\_ MS \_\_\_\_\_ SS

Competitor # \_\_\_\_\_

Judge's Signature \_\_\_\_\_

Items Evaluated	Points Possible						Points Awarded
	Superior	-----	Poor				
<b>No partial points are given in Section A. All four items <u>must</u> be completed to receive 40 points. If any portion is missing, Section A is scored a 0.</b>							
<b>A. Points for following guidelines</b> <input type="checkbox"/> Speech does not exceed 5 minutes <input type="checkbox"/> Props are not used <input type="checkbox"/> Nothing shown to judges <input type="checkbox"/> Speech is on annual topic	40			0			
<b>B. Content</b>							
Appropriate to the Conference Theme	10	8	6	4	2	0	
Coverage of Topic	10	8	6	4	2	0	
Clear focus and point of view	10	8	6	4	2	0	
Impact – strong and meaningful message	5	4	3	2	1	0	
<b>C. Organization</b>							
Opening	10	8	6	4	2	0	
Cohesion of Body of Speech	10	8	6	4	2	0	
Closing	10	8	6	4	2	0	
<b>D. Delivery</b>							
Voice (pitch, tempo, quality)	10	8	6	4	2	0	
Stage Presence (Appearance, poise, posture, eye contact)	10	8	6	4	2	0	
Diction* and Pronunciation**	5	4	3	2	1	0	
Grammar	5	4	3	2	1	0	
<b>Total Points</b>	<b>135 -----0</b>						

\* Definition of Diction – Choice of words especially with regard to correctness, clearness, and effectiveness.

\*\* Definition of Pronunciation – Act or manner of uttering officially

If the competitor does not get the Student Eligibility and Accommodation Form completed by the deadline (SLC conference due date), then the student competitor will be allowed to compete but will receive 35 penalty points. Points will be deducted in Tabulations.

## Speaking Skills

### STUDENT ELIGIBILITY and ACCOMMODATION FORM REQUESTED

This form **MUST** be completed to provide student eligibility and accommodations for competition. **If the student competitor listed on this form does not get the form completed by the deadline (SLC conference due date), then the student competitor will be allowed to compete but will receive 35 penalty points. Points will be deducted in Tabulations.**

Please read this document in its entirety for instructions!

The purpose of this form is as follows:

- 1) to confirm a student's eligibility for this event
- 2) to allow the student to request accommodation in this event
- 3) The "Accommodations Provided at SLC" form (found on the following page) is to confirm what reasonable accommodation was provided at the state/chartered association level (if a student advances to the ILC, the accommodation provided at the state/chartered association level is what will be provided at ILC, within reason).

Student Name: \_\_\_\_\_

Chapter: \_\_\_\_\_ State \_\_\_\_\_

**Competitor's Responsibility:** The competitor is responsible for completing Sections 1 and 2 of this form and then uploading it to STEM Premier prior to the published deadline for SLC.

#### **SECTION 1: Student Eligibility**

- A School Official and Chapter Advisor **MUST** sign below to verify the named student on this form is classified under the provision of the 2004 reauthorized Individuals with Disabilities Education Act (IDEA). (Students classified under Section 504 are NOT eligible to compete in this event.)
- DO NOT send the actual IEP or other documentation. For purposes of this competition, only this completed form is needed as verification of eligibility for this event.

School Official\* Signature: \_\_\_\_\_

\*Exceptional children (special education) teacher, guidance counselor, or principal (*circle one*)

Chapter Advisor Signature: \_\_\_\_\_

#### **SECTION 2: Accommodation Requested**

- A School Official or Chapter Advisor completes this section
- Based on the student's IEP, what, if any, accommodation is being requested for the student to compete in this event? If none, please write "none."
- Additional time is NOT considered a reasonable accommodation for this event.

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#### **SUBMISSION PROCESS for Regional and State/Chartered Association Level:**

Once Section 1 and Section 2 are completed, the Competitor must submit this form prior to the State Published Deadline. The form is submitted via STEM Premier by following the instructions found on page 2-3 of these Speaking Skills guidelines.

