Prepared Speaking

New for 2015 - 2016

The rating sheet has been updated. This event will be open to Middle School competitors at NLC 2016.

Purpose: To encourage HOSA members to improve their skills in speaking and their ability to organize and present facts (or information) about a topic which is related to a specific theme.

Description: Competitors shall develop a speech related to a selected national topic. The topic for the year will be announced at the conclusion of the previous National Leadership Conference in June.

2015 - 2016 Topic **Innovate – Inspire – Ignite**

Dress Code: Competitors must be in official HOSA uniform or in proper business attire. Bonus points will be awarded for proper dress.

Rules and Procedures

1. Competitors in this event must be active members of HOSA in good standing in the category in which they are registered to compete (Secondary or Postsecondary/Collegiate).
2. Competitors must be familiar with and adhere to the "General Rules and Regulations of the National HOSA Competitive Events Program (GRR)."
3. Competitors shall report at the appropriate time and place designated. The competitors shall be introduced to the judges by the Section Leader.
4. Use of index cards during the speech is permitted. Electronic notecards (on a tablet, smart phone, laptop, etc.) are permitted.
5. The prepared speech shall be a maximum of **five (5) minutes** in length.
6. The timekeeper shall present a flash card advising the competitor when there is one (1) minute remaining. The competitor will be stopped when the five minutes are up.
7. All competitors shall speak on the same announced topic.
8. Props may NOT be used.
9. In the event of a tie, a tie breaker will be determined by the areas on the rating sheet section(s) with the highest point value in descending order.
10. There will be no microphones used for this event.

Competitor Must Provide:

- ☐ Event guidelines (orientation)
- ☐ Watch with second hand (optional)
- ☐ Index cards or electronic notecards (optional)

Required Personnel (Per Section):

1. One Event Manager (per event)
2. One Section Leader
3. One Timekeeper
4. Two – Four Judges (It is recommended that at least one judge have a background in a health profession and one with experience in public speaking.)
5. One-two event assistants per section
6. One QA to provide quality assurance for the event by ensuring that the guidelines are followed and all event documents are complete.

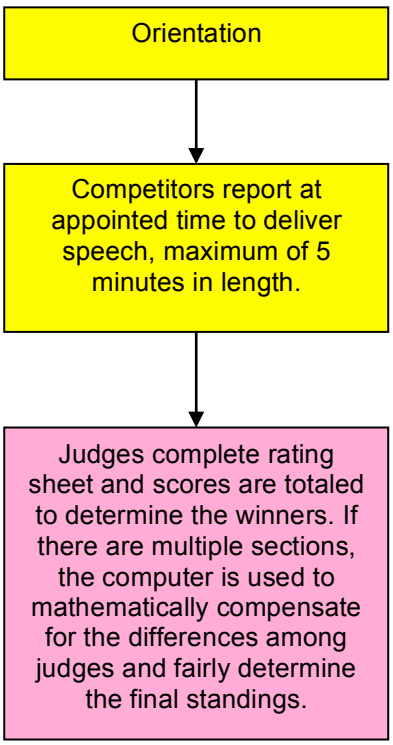
Facilities, Equipment and Materials (Per Section):

- ☐ Competitive event room with lectern, desk chairs or table and chairs for judges.
- ☐ Note pads and pencils for judges
- ☐ Event topic on card stock for judges
- ☐ Rating sheets – one per judge per team
- ☐ Evaluation Forms – competitor, judge, and personnel
- ☐ #2 lead pencils with eraser to complete evaluations
- ☐ Stopwatch
- ☐ Flash card for 1 minute remaining

Icon Key

☹	Plagiarism or copyright violation is prohibited.
💻	A computer is used at the NLC to provide a statistically fair method for balancing scores when multiple sections are scheduled.

Event Flow Chart



PREPARED SPEAKING
JUDGE'S RATING SHEET

Section #_____ Level _____ MS _____ SS _____ PS/Collegiate

Competitor # _____ Judge Signature _____

Items Evaluated	Points Possible						Points Awarded
	Superior	Excellent	Good		Fair	Poor	
1. **Content:** Appropriate to the Conference Theme	10	8	6	4	2	0	
Coverage of Topic Selected	10	8	6	4	2	0	
Clear focus and point of view	10	8	6	4	2	0	
Impact – strong and meaningful message	5	4	3	2	1	0	
2. **Organization:** Opening	10	8	6	4	2	0	
Cohesion of Body of Speech	10	8	6	4	2	0	
Closing	10	8	6	4	2	0	
3. **Delivery:** Voice (pitch, tempo, quality)	10	8	6	4	2	0	
Stage Presence (Appearance, poise, posture, eye contact)	10	8	6	4	2	0	
Diction*	5	4	3	2	1	0	
Grammar	5	4	3	2	1	0	
Pronunciation**	5	4	3	2	1	0	
Total Points	**100**	**80**	**60**	**40**	**20**		

* Definition of Diction – Choice of words especially with regard to correctness, clearness, and effectiveness.
** Definition of Pronunciation – Act or manner of uttering officially